

Amended

ADOPTED ON: 17/08/22 [Day/Month/Year]

1 RAW Restoring Annan's Waters

2 Aim

The aim of the Group: to ecologically restore the River Annan catchment area

3 Objectives

In order to achieve our aim, the group will work with landowners, farmers, fisheries and other stake holders

- a. *to protect the banks of the Annan catchment area with fencing where appropriate and to encourage owners to keep livestock from at least 5 metres of the banks.*
- b. *to support the planting of native trees and to facilitate the natural regeneration of the banks.*
- c. *to remove and ease barriers to allow the migration of fish. e.g., weirs and culverts.*
- d. *where feasible, to restore sections to their natural course.*
- e. *To encourage the involvement of local communities.*
- g. *to work with other groups.*

4 Membership

- a. *Membership shall be open to any person and family group who is interested in helping the Group to achieve its aim.*
- b. *Membership shall be available without prejudice.*
- c. *Every individual member and each organisation shall have one vote at General Meetings.*
- d. *Any person may be expelled from membership by way of a resolution passed by not less than two thirds of those present and voting at a members' meeting providing the following procedures have been followed – at least 21 days notice of the intention to propose the resolution must be given to the member concerned, specifying the grounds for the proposed expulsion. The member concerned will be entitled to be heard on the resolution at the members' meeting at which the resolution is proposed.*

- e. *Each member organisation shall appoint a representative to attend meetings of the Group and notify the Group's Secretary of that person's name.*

5 Management

- a. *The Group shall be administered by a Management Committee of the Officers and not more than 3 other members elected at the Group's Annual General Meeting (AGM).*
- b. *The Officers of the Management Committee shall be the Chairperson, the Treasurer and the Secretary.*
- c. *The Management Committee shall meet at least 10 times a year.*
- d. *All meetings of the Group shall be chaired by a nominee from the committee.*
- e. *The quorum for Management Committee meetings shall be 4 members.*
- f. *Voting at Management Committee meetings shall be by show of hands. If there is a tied vote, then the Chairperson shall have a second vote.*

6 Duties of the Officers

- a. **The duties of the Chairperson are to:**
- *chair meetings of the Committee and the Group*
 - *represent the Group at functions/meetings that the Group has been invited to*
 - *act as spokesperson for the Group when necessary*
- b. **The duties of the Secretary are to:**
- *take and keep minutes of meetings.*
 - *prepare the agenda for meetings of the Committee and the Group in consultation with the Chairperson.*
 - *maintain the membership list subject to Data Protection guidelines.*
 - *deal with correspondence.*
 - *collect and circulate any relevant information within the Group.*
- c. **The duties of the Treasurer are to:**
- *supervise the financial affairs of the Group.*
 - *keep proper accounts that show all monies collected and paid out by the Group.*

7 Finance

- a) Any money obtained by the Group shall be used only for achieving the aims of the Group.*
- b) Any bank accounts opened for the Group shall be in the name of the Group.*
- c) Any payment issued shall be authorised by the Treasurer.*

8 Asset Lock

In the event that the RAW group is wound up then any assets of the group will be distributed 50:50 between the Wild Trout Trust and the Borders Forest Trust.

9 Annual General Meeting

- a. The board should ideally arrange a meeting of members, an AGM, in each calendar year. The gap between one AGM and the next must not be longer than 15 months. The first AGM must be held within 15 months of the date in which the organisation is formed.*
- b. All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote. The quorum for an AGM shall be 8.*
- c. The business of the A.G.M. shall include:*
 - (i) receiving a report from the Chairperson on the Group's activities over the year*
 - (ii) receiving a report from the Treasurer on the finances of the Group*
 - (iii) electing the Management Committee and*
 - (iv) considering any other matter as may be decided.*
- d. The meeting shall be open to the public*

9 Special General Meeting

A Special General Meeting may be called by the Management Committee or by any 5 members to discuss an urgent matter. The Secretary shall give all members 14 days' notice of any Special General Meeting together with

Signed by:

Chairperson: 

Secretary: 

Treasurer: 

Other Committee members